

BARRHILL COMMUNITY INTEREST COMPANY



Company Number 348907
A Company Limited by Guarantee
Registered in Scotland

Board Meeting No 135
Wednesday 20 October 2021
Barrhill Memorial Hall @ 7.00pm

Attending: Johnnie Thomson (JT) – Chairman, Richard Brown (RB) – Vice Chairman, Laura Brown (LB) – Secretary, Kassie Farmery (KF), Pearl McGibbon (PM), Collette Bailey (CB), Liz Ottaway (LO), Martin Rennie (MR).

Quorate: *two thirds of the registered directors need to be present for a majority decision to be taken.*

1.	<p>Apologies</p> <p>Siobhan Jarvie, Scottish Power Renewables Mark Bradshaw (MB)</p>	Action
2.	<p>Confirm notice and Quorum</p> <p>Sederunt noted as above</p>	
3.	<p>Declarations of Interest</p> <p>In view of Mr Martin Rennie attending his first meeting as a co-opted BCIC Director, JT requested MR's declaration of interests, herewith noted below:</p> <p>JT (Barrhill Scout Group and Barrhill CC) LB (Barrhill Flower Show) KF (Barrhill Playgroup and Barrhill Scout Group) PM (Barrhill CC) MR (Barrhill Bowling Club)</p>	
4.	<p>Approval of Minutes</p> <p>Approval of Minutes from Meeting No. 134 held on Wednesday 22 September 2021: Approved – PM Seconded – KF</p> <p>Matters Arising</p> <p>PM updated the Board regarding additional outdoor equipment for Arnsheen Park available via (<i>restricted information</i>), Outdoor Gym/Equipment suppliers. After discussion on requirements for additional disabled friendly equipment as well as exploring options for gym equipment, PM to circulate (<i>restricted information</i>) website link to Board for review. PM to action.</p> <p>In view of MB's absence, JT to take ownership of action point; chasing submission of relevant Garden Maintenance paperwork for (<i>restricted information</i>) Garden maintenance application and locate where the garden maintenance paperwork has been filed for every application to date. JT to action.</p>	<p>PM</p> <p>JT</p>

<p>JT requested for his action point to check the size and measurements of the footprint of the existing Bowling Club Clubhouse to be removed.</p> <p>The Board discussed the replacement Bowling Club Clubhouse with RB confirming two quotes currently in hand and a further quote necessary for due diligence and SPR compliance. LO confirmed a quotation received from (<i>restricted information</i>) for a 20, 30 and 40 foot container as possible option. RB to approach Chairman of the Barrhill Bowling Club to ask for the third quote to be submitted. RB to action.</p> <p>RB confirmed he has written to Solicitors regarding right to buy in relation to both (<i>restricted information</i>) and (<i>restricted information</i>). Response awaited with RB to chase. RB to action.</p> <p>JT confirmed a conversation with (<i>restricted information</i>) in which (<i>restricted information</i>). JT to contact (<i>restricted information</i>) for up-date on decision. JT to action.</p> <p>JT advised the Board that South Ayrshire Council has granted permission for the Barrhill Fireworks Display to be held on Friday 5 November 2021. RB requested to proceed with organising the relevant insurances and print hard copies. RB to action.</p> <p>JT requested MB forwards on all email communication to the Board regarding the 2021 Fireworks Display to ensure compliance in anticipation of a Council inspection on the night. MB to action.</p> <p>The Board discussed the logistics, First Aid coverage and health and safety requirements for the Fireworks evening with KF volunteering to be the designated First Aider. It was agreed the evening would be strictly fireworks only in view of Covid19.</p> <p>RB confirmed circulation of the proposed Arnsheen Park Dog Pound particulars with the Board discussing and agreeing the enclosure would best be placed on the righthand side as you go into the park rather than the left, to ensure a clear line of sight between dogs and children using the play area. A dog bag dispenser is to be installed and appropriate signage regarding liability purchased. The Board unanimously agreed to proceed with this project. JT to contact (<i>restricted information</i>), Fencing Contractor. JT to action.</p> <p>MR advised the Board that MB had requested he take ownership of action point regarding installation of an electronic timer to control the lighting system and to take power to the Memorial Hall storage containers. MR confirmed he had contacted an electrical engineer who, in view of workload, conduct a site visit in 2 to 3 weeks' time. After discussion it was agreed to switch off the car park lighting system to determine if visibility was sufficient from the street lighting as an alternative option. JT and RB to action.</p> <p>RB confirmed to the Board the sum of £240.00 has been received from the solar panels on the Barrhill Memorial Hall. RB confirmed there is no longer a requirement for meter readings to be submitted to Local Energy Scotland.</p> <p>RB confirmed a quotation received from (<i>restricted information</i>) for solar panel and structure replacement in the Community Car Park has been circulated to the Board for review. Board to review.</p> <p>RB advised the Board following a meeting recently held the Southwest Scotland Community Rail Partnership they may now be looking at leasing options as opposed to purchase of Barrhill Station Car Park. In view of this fact RB confirmed BCIC funding given to SWSCRIP in this regard was for purchase rather than lease. RB to monitor progress and report back to the Board. RB to action.</p> <p>LO advised the Board that having reviewed current ROSPA (Royal Society of Prevention of Accidents) Playpark guidelines of the requirement to print off the Arnsheen Park Safety Inspection Report and a weekly inspection undertaken with findings, remedial action taken and fully recorded. To ensure compliance and public liability insurance coverage, LO confirmed a site inspection with the Village Handyman to inspect issues raised in the safety inspection was conducted and repair and/or replacement of defective equipment will be scheduled.</p> <p>LO contacted (<i>restricted information</i>) regarding specific damage to the toddler's climbing frame which cannot be repaired.</p>	<p>RB</p> <p>RB</p> <p>JT</p> <p>RB</p> <p>MB</p> <p>JT</p> <p>JT/RB</p> <p>All Directors</p> <p>RB</p>
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	<p>The Board discussed and agreed to order a replacement in the sum of £157.00, £40.00 delivery, plus VAT. LO to action.</p> <p>The Board discussed and agreed for LO to contact (<i>restricted information</i>) to arrange an annual safety inspection schedule going forward. LO to action.</p> <p>RB and CB confirmed to the Board the publication of the Grant Terms and Conditions documents on-line with the Board formally giving a vote of thanks to Tog Porter of Ayrshire Web Design for his ongoing assistance and excellent customer service with the creation and maintenance of the BCIC and BDT websites.</p> <p>RB confirmed he has resolved an issue regarding a Memorial Hall booking requested by (<i>restricted information</i>).</p> <p>JT confirmed Martin Rennie has been co-opted as a BCIC Director.</p> <p>RB confirmed that the remaining Fire Alarm Sets yet to be distributed have now been left with MB at The Shop for collection. RB to meet with the Village Handyman to ensure he knows how to correctly link the alarm systems upon installation. RB to action.</p>	<p>LO</p> <p>LO</p> <p>RB</p>
5.	<p>Finance</p> <p>In the absence of MB, JT presented an accounting breakdown for October 2021.</p>	
6.	<p>Grants/Bursaries</p> <p>None</p>	
7.	<p>Any Other Business</p> <p>Christmas Hampers</p> <p>LO presented a Christmas Hamper contents sample in the sum of £40.00 with the Board discussing options for ordering and delivery.</p> <p>The Board discussed at length Christmas Hampers, hosting a Children’s Christmas party and a Senior Citizens Christmas Meal. JT and RB confirmed conversations held with Scottish Power regarding the Barrhill Winter Fuel Payment, current energy price increases and Christmas Hamper distribution. RB stated justification for a reduced Christmas Hamper for 2021 can be supported with Scottish Power raising no objection. LB to contact COSTCO, Glasgow to determine what ordering/delivery options could be used. LB to action.</p> <p>JT reiterated the necessity for the community to appreciate the situation regarding justification required by Scottish Power for funding use.</p>	<p>LB</p>
8.	<p>Correspondence</p> <p>RB submitted BCIC Membership Applications received from the following individuals:</p> <p>(<i>restricted information</i>)</p> <p>Following a discussion on applications received, the Board voted:</p> <p><i>Unanimous approval to admit the above-named individuals to BCIC Membership.</i></p>	

	<p>RB submitted BDT Membership Applications received from the following individuals: <i>(restricted information)</i></p> <p>Following a discussion on BDT applications received, the Board gave:</p> <p><i>Approval to admit the above-named individuals to BDT Membership EXCLUDING (restricted information).</i></p> <p>RB to investigate status of <i>(restricted information)</i> and report back to the Board. Following receipt, the Board will reconsider the BDT membership application.</p> <p>(Data is duplicated for purposes of information in BDT Minutes No. 28 Wednesday 20 October 2021).</p>	
	<p>BCIC Meeting closed at 19.05 followed by Meeting No. 28 of the Barrhill Development Trust.</p>	
<p>9.</p>	<p>Date and Time of Next Meeting – Wednesday 17 November 2021 at 7pm</p>	